



UNIVERSITY OF NEGROS OCCIDENTAL-ECOLETOS
51 Lizares Avenue, Bacolod City
(034) 4331709/ (034) 4332449 local 126

OFFICE OF THE PRESIDENT

Memorandum No. 005
Series SY 2020-2021

Date : August 18, 2020
TO : All Concerned
SUBJECT : Administrative Updates

Upon the approval of the School Board, the following information are hereby disseminated for your guidance/compliance:

- (1) **Online Enrollment.** The University will continue to accept online enrollment for the tertiary level until **August 21, 2020**. Deans are requested to designate faculty members who shall be answering enrollment-related inquiries of students on the website. Enrolling students are advised to make their payments through banks and payment centers published at the University website.
- (2) **Additional Health and Safety Measures**
 - (a) The University will continue to be closed until **August 23, 2020** for additional health and safety measures to be undertaken. Work resumes **August 24, 2020**.
 - (b) The Administration has decided to implement a Forced Vacation Leave among the office and maintenance personnel on **August 19 and 20, 2020**. Hence, the HRMDO is hereby directed to deduct two (2) days from the available vacation leaves of the personnel.
- (3) **Occupational Health and Safety Committee**
 - (a) In compliance with the Joint Memorandum Circular of DTI and DOLE 20-04, otherwise known as DTI and DOLE Supplemental Guidelines for Workplace Prevention and Control of COVID19, the **Occupational Safety and Health Committee (OSH Committee)** is hereby created to oversee the enforcement and monitoring of the minimum public health standards for COVID-19 prevention in the workplace. The establishment

of the Occupational Safety and Health (OSH) Committee supersedes the creation of the Kontra COVID-19 Task Force.

- (b) In view of this, the appointments of the following as chair, co-chairs, and members of the OSH Committee are hereby placed on record:

Chairperson: Rev. Fr. Amadeo Lucero, OAR
Co-Chairs: Dr. Christer Mari Taclobos
Mr. Mars Olea
Members: Engr. Christopher Taclobos
Dr. Carlos Eduardo Legaspi, Jr.
Dr. Dexter Paul Dioso
Dr. Carmenda Leonoras
Mrs. Ma. Judy Legaspi
Mrs. Mary Jane Concel
Mrs. Wennie Sumbillo
Mr. Lino Sumbillo
Ms. Pallas Athena Joy de Paula
Mrs. Lilibeth Hablo
Mr. Ildefonso Obligado
Mr. Quirico Yanguas

(4) Feasts of Augustinian Saints

- (a) On **August 28, 2020**, there will be a community celebration of the feasts of Augustinian Saints, whose feast days are as follows: **St. Ezekiel Moreno (August 19)**, **St. Monica (August 27)**, and **St. Augustine (August 28)**. Details will be given by the Campus Ministry Office (CMO).
- (b) You are all invited to celebrate the **Feast of St. Ezekiel Moreno** on **August 19** by attending the **Holy Mass** via live streaming through the following facebook pages: **St. Ezekiel Monastery** and **Heart Media Production**. The Mass starts at **8:00 AM**, and the Mass Presider is the Bishop Emeritus of the Diocese of Bacolod, **Most Reverend Vicente M. Navarra, D.D.**

Thank you very much for your attention. Let us all continue to pray for the safety of everyone. St. Ezekiel Moreno, pray for us...

In Caritas et Scientia,


REV. FR. DON H. BESANA, OAR
President

